

GREAT RISSINGTON PARISH COUNCIL

MINUTES OF ANNUAL PARISH COUNCIL MEETING HELD MAY 11TH, 2021 AT THE GREAT RISSINGTON CLUB

Present: Councillors Jane Carter (Chairman) (JC), Mike Saunders (Vice Chairman) (MS), Jenny Stewart (JS), Lynne Marsh (LM), Andrew Keep (AK)

Acting Clerk: Jane Carter

Attendees: 3 members of the public

1.	Apologies: All present.
2.	Declarations of interest- None declared
3.	To elect a new Chairman and complete declaration of office: Jane Carter was duly elected and completed the declaration of office
4.	To elect a new vice Chairman and complete the declaration of office- Cllr Mike Saunders was duly elected and completed the declaration of office
5.	To ratify role of Action Clerk and RFO: Jane Carter agreed to continue in the role for the time being but that the role was to be advertised in the autumn
6.	To ratify appointment of GAPTC auditor: the appointment of a GAPTC auditor was confirmed
7.	To receive update from CDC Councillor Andrew McClean: none received, Cllr Carter said that Mark MacKenzie Charrington had been elected Gloucestershire County Councillor to replace Nigel Moor
8.	To approve the minutes of the meeting held March 2nd via Zoom: the minutes were approved as a true record and were signed by the Chairman
9.	To receive comments and concerns from the public: there were none
10.	Matters arising: <ol style="list-style-type: none">To receive update of Highways works – Drains, springs, and potholes- Cllr Carter said that regular meetings and calls with Highways were still taking place and progress was being made. A Highways budget of £7k had been committed to the repairs to the spring at the top end of the village outside Arcady Lodge. It was hoped this would happen in the next six weeks. The drains at the lower end of the village towards the Church were blocked and a survey would be taking place. Potholes had been repaired. Residents were urged to report them on the Highways site as this would ensure that they were added to the repairs list. Conversations were still taking place regarding road resurfacing and Cllr Carter hoped to have some good news to report back by the summer.Speed survey and monitoring- Cllr Carter reported that a speed monitoring exercise had taken place for a week in March and circulated the results. There was nothing of real concern and the results were typically what would be expected. A discussion around speeding took place. 20 is plenty signs had been ordered. It was agreed to monitor this over the summer.Agreed Criteria for annual donations- Cllr Saunders outlined the proposed criteria. This was agreed and would be posted on the website and used in determining responses to donation requests in the futureDefibrillators Update (standing Item)- Nothing to reportRepairs to village benches- Cllr Marsh said that benches outside the Forge and on the telephone box green had been repaired and were back in use. She thanked residents who had given their time with the refurbishment. The plaque removed

	<p>from the bench at the corner of Sherborne Lane was discussed. It was agreed to contact the family who had donated the plaque and seek permission to add it to one of the other benches. Clerk to action</p> <p>6. Parish Meeting Tuesday June 1st: Cllr Stewart said she had received a good response from village organisations who would be attending to give short reports. A leaflet drop would take place a week beforehand. As per Covid recommendations Attendees would be spaced at 1m intervals. Face masks would be optional. Light refreshments of wine and soft drinks would be served after the event.</p>																														
11.	<p>Finance-</p> <ol style="list-style-type: none">1. To receive and approve the bank statement as at April end: APPROVED2. To receive and approve the 'Accounts' spreadsheet reconciled balance as April 30th- APPROVED3. Annual audit: Cllr Carter said the internal audit was happening and that final accounts were being prepared. It was agreed to hold a meeting prior to the Parish Meeting on Tuesday June 1st starting at 7 p.m. for approval of the final accounts and AGAR submission.4. The following payments were approved:- <table><tr><th>Cost Centre</th><th>Item</th><th>Payee</th><th>Amount</th><th>VAT</th></tr><tr><td>Maintenance</td><td>Timber of bench</td><td>58 Property Services</td><td>69.95</td><td>Yes</td></tr><tr><td>Maintenance</td><td>Bench stain</td><td>Cllr Marsh</td><td>48.98</td><td>Yes</td></tr><tr><td>Grass Cutting</td><td>Monthly grass cutting</td><td>Bibury</td><td>404.40</td><td>Yes</td></tr><tr><td>Payroll</td><td>Final payroll payment</td><td>PATA</td><td>7.50</td><td>No</td></tr><tr><td>Sundries</td><td>Gift purchase</td><td>Cllr Stewart</td><td>34.57</td><td>No</td></tr></table>	Cost Centre	Item	Payee	Amount	VAT	Maintenance	Timber of bench	58 Property Services	69.95	Yes	Maintenance	Bench stain	Cllr Marsh	48.98	Yes	Grass Cutting	Monthly grass cutting	Bibury	404.40	Yes	Payroll	Final payroll payment	PATA	7.50	No	Sundries	Gift purchase	Cllr Stewart	34.57	No
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12.	<p>To consider and note the following Planning Applications:</p> <p>Compliance with conditions application for 3(a) Black steel doors and side windows with traditional leaded lights to match windows of the main house as supplied by Cotswold Casements 3(b) Black steel windows with leaded lights to match mullioned windows of the main house. Steel dormer window within a timber subframe as supplied by Cotswold Casements. Black steel window with traditional leaded lights for the small window to the East. at Endicott Great Rissington Cheltenham Gloucestershire GL54 2LH- NO OBJECTION</p> <p>Full Application for Replacement porch (west elevation), replacement door panel (south elevation), and small partial glazed infill to kitchen access (rear external courtyard) at The Old Sweet Shop Great Rissington Cheltenham Gloucestershire GL54 2LP- NO OBJECTION</p> <p>Full Application for Partial demolition of frontage of existing garage and entrance porch, creation of new entrance porch, creation of new single story kitchen extension and new East dormer window with insertion of new windows within existing dwelling at Sherborne Cottage 21 Sherborne Lane Great Rissington Cheltenham Gloucestershire- NO OBJECTION</p>																														

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	To consider any planning applications received since publication of the agenda: 21/01832/FUL- New detached garage, Upper Orchard Cottage and Lower Orchard Cottage, Great Rissington- NO OBJECTION
13.	For Information Only:- no items
14.	Closure of business and meeting The meeting closed at 7.35 p.m.
15.	Next meeting: The next Parish Council meeting would be held Tuesday June 1 st 7 p.m. to approve the AGAR submission. This would be followed by the Annual Parish meeting at 7.30 p.m. both held at The Great Rissington Club

SIGNED BY.....

DATE.....