

GREAT RISSINGTON PARISH COUNCIL

Minutes - for meeting held at 7:00 pm on 2nd September at Great Rissington Club

Present	Councillors, Jane Carter (JC Chairman), Mike Saunders (MS Vice Chairman), Jenny Stewart (JS)
Attendees present	County Councillor Nigel Moor; District Councillor Andrew Maclean; 2 members of the electorate; Andrew Keep & the clerk Debbie Braiden

1.	Apologies & Interests: No Apologies were received & there were no declarations of financial interests made.
2.	Co-option of candidates Unanimously approved for the co-option of two new members to the council, Lynne Marsh & Andrew Keep. Andrew Keep joined the meeting.
3.	Report from District Councillor, Andrew Maclean A full report from the District Councillor can be found on the parish council's website, www.greatrissingtonpc.org.uk The report contains information on the following items: <ul style="list-style-type: none">• Local Planning issues• A new white paper affecting planning decisions from the government• CDC's new local plan lead by the new governing body of Liberal Democrats• Climate Emergency Action Plan with CDC and GAPTC meeting on 10th October• New discussions regarding unitary councils• A new social housing development in Kemble where a newly created community land trust will own the properties with Kemble Parish Council.•
4.	Report from County Cllr Nigel Moor A full report from the County Councillor can be found on the parish council's website, www.greatrissingtonpc.org.uk The report contains information on the following items: <ul style="list-style-type: none">• Climate change• Emergency Active Travel• Cabinet• GCC to combine energy contracts• New contract boost for Household Recycling Centres• Public Transport – ITU• Missing link A417• Waste management• Update: The introduction of an experimental 7.5 tonne Maximum Gross Weight• Restriction on the A361 at Burford Oxfordshire and on the bridge over the River Evenlode and the railway near Adlestrop on the A436 Gloucestershire.• A424 Wyck Hill Resurfacing Scheme

GREAT RISSINGTON PARISH COUNCIL

<p>5.</p> <p>Action</p> <p>Action</p> <p>Action</p> <p>Resolved</p> <p>Action</p>	<p>Public Questions –</p> <ul style="list-style-type: none"> Increased traffic in the village- It was agreed to continue monitoring the issue. Cllrs Carter & Keep to ask residents to try and make delivery drivers aware of the pinch point corner in Rectory Lane to divert the drivers in from the other direction. Resurfacing – Cllr Carter confirmed Rhodri from Highways was submitting a budget report for the lane to be resurfaced from the Lamb Inn, half way down the hill to the church. Nigel agreed to chase for an update regarding the street light connection. Bourton on the water one way scheme – Nigel confirmed Bristol consultants were employed by CDC to create social distancing schemes. A decision was taken by BOTW to not go with their scheme for a one way approach to the village. Litter bin at the old quarry car park – a new bin and installation by CDC would be £210 plus vat. All agreed for it to be sited in the middle rear of the car park. Proposed by Cllr Carter and seconded by Cllr Stewart to go ahead with purchase and installation by CDC. Note: Andrew Maclean and Nigel Moor left the meeting at 7:20.
<p>6.</p> <p>Resolved</p>	<p>Minutes from the last meeting - Councillor Saunders proposed and Councillor Stewart seconded the minutes recorded for 7th July 20 as a true record.</p>
<p>7.</p> <p>Action</p> <p>Action</p> <p>Resolved</p> <p>Action</p> <p>Resolved</p> <p>Action</p>	<p>Matters arising:</p> <ol style="list-style-type: none"> The Clerk's timesheet and action sheet were approved. Clerk to proceed with asset register. There will be problems with the spring at Arcady Lodge during the winter if it freezes over. Agreed to monitor. Cllr Saunders confirmed a blocked drain by Manor cottage during the storms. All agreed to the contract for John Ovenden - chairman duly signed. All unanimously agreed to the amendments put forward by Cllr Stewart for the General Standing Orders. Clerk to check item 19 with GAPTC for clarification (deals with committees). Clerk to update SO's and circulate. Cllr Saunders proposed adoption of the SOs with Cllr Keep seconding the motion. In future Agendas to be circulated 10 days prior to date of meetings. Action discussed and agreed in Section 5 to be monitored.
<p>8.</p> <p>Action</p> <p>Resolved</p> <p>Action</p> <p>Resolved</p> <p>Action</p>	<p>Maintenance -</p> <ul style="list-style-type: none"> Cllr Saunders - Maintenance to be an ongoing item on the agenda. John will provide the Schedule of works in the meeting agendas for the month ahead to be agreed by counsellors during meetings. Bench at the corner of Sherborne Lane was found to be moving and dangerous; a decision was made to remove it for safety reasons; the commemorative plaque will be kept Notice board – Cllr Stewart sourced three options and option two (£1453.77) was agreed in dark oak. Cllr Stewart was permitted to source a new name plate for up to £200. Cllr Stewart proposed and Cllr Carter seconded. Cllr Saunders reported damage to the bus stop (top by The Lamb Inn) roof.
<p>9.</p> <p>Resolved</p> <p>Resolved</p> <p>Resolved</p> <p>Resolved</p>	<p>Finance</p> <ol style="list-style-type: none"> The Treasurer's bank account as at 31st August with a balance of £7,402.59 was unanimously agreed & signed by the Chairman. The Accounts spreadsheet balance of £7,402,59 as at 31st August 20 was proposed by Cllr Saunders and seconded by Cllr Stewart was also signed by the Chairman. Website Audit by Violet Test Consulting Ltd for £300 was approved, proposed by Cllr Stewart and seconded by Cllr Saunders.

GREAT RISSINGTON PARISH COUNCIL

Resolved Resolved Action	4. Bed opposite GR Club – Cllr Carter confirmed that due to an electric cable sited in the bed, advice is to clear all the roots, put stakes against the boards and seed with grass. The hedge along the quarry car park will be removed. The club will put up a safety barrier to replace the hedge. All works approximately £650. Cllr Stewart proposed with Cllr Keep seconding.																																													
	5. New procedures for the online banking for the clerk during Covid-19 were proposed by Cllr Carter and seconded by Cllr Stewart.																																													
	6. Cllr Stewart proposed and Cllr Saunders seconded to authorise all cheques for the following bills presented: RFO to process the payments.																																													
	<table><tr><th>Payee</th><th>Service provided</th><th>Invoice/receipt number</th><th>Invoice Total</th><th>Cheque number</th></tr><tr><td>Debbie Braiden</td><td>Clerk Salary including home work allowance</td><td>August 2020</td><td>Personal</td><td>22189</td></tr><tr><td>Bibury Contract</td><td><i>Cuts for August 3rd & 17th 2@£100 2@22.50 Rectory & Green cottage greens 2@£12 Clements farm 1@£8 exit of Rectory Lane</i></td><td>Invoice S288 Our Ref 08/20</td><td>£332.40</td><td>22190</td></tr><tr><td>Debbie Braiden</td><td>Expenses for stationary</td><td>for book of 2nd class stamps and printer ink cartridge</td><td>£7.80 + £24.99</td><td>22189</td></tr><tr><td>Village Warden John Ovenden</td><td>Salary for August 20</td><td>August</td><td>Personal</td><td>22191</td></tr><tr><td>Cllr Saunders</td><td>Recompense for purchase of white spirit</td><td>Receipt</td><td>£12.79</td><td>22192</td></tr><tr><td colspan="5">Payments made in August approved as follows:</td></tr><tr><td>D Braiden</td><td>Salary & home work allowance</td><td>July</td><td>Personal</td><td>22185</td></tr><tr><td>Bibury</td><td>Cuts for July plus the extra root removal etc</td><td>S269</td><td>£1058.40</td><td>22186</td></tr></table>	Payee	Service provided	Invoice/receipt number	Invoice Total	Cheque number	Debbie Braiden	Clerk Salary including home work allowance	August 2020	Personal	22189	Bibury Contract	<i>Cuts for August 3rd & 17th 2@£100 2@22.50 Rectory & Green cottage greens 2@£12 Clements farm 1@£8 exit of Rectory Lane</i>	Invoice S288 Our Ref 08/20	£332.40	22190	Debbie Braiden	Expenses for stationary	for book of 2 nd class stamps and printer ink cartridge	£7.80 + £24.99	22189	Village Warden John Ovenden	Salary for August 20	August	Personal	22191	Cllr Saunders	Recompense for purchase of white spirit	Receipt	£12.79	22192	Payments made in August approved as follows:					D Braiden	Salary & home work allowance	July	Personal	22185	Bibury	Cuts for July plus the extra root removal etc	S269	£1058.40	22186
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10.	No planning applications were received during August.																																													
11. Action	Noted: The item regarding the Wellingtonia tree will be discussed at a future date once all Information has been collated from Cotswold District Council																																													
12.	Closure of business and meeting at 20:05 hrs																																													
13.	The next parish meeting will be held on 3 rd November at 19:00 hrs, venue to be agreed																																													