MINUTES OF PARISH COUNCIL MEETING HELD NOVEMBER 2nd, 2021 AT GREAT RISSINGTON CLUB

UNRATIFIED

Present: Councillors Mike Saunders (Chair), Andrew Keep , Lynne Marsh.

Clerk: Jane Carter

Attendees: One member of the public

211102/1	**Apologies:** Cllr Jenny Stewart sent apologies due to holiday
211102/2	**Declarations of interest-**None declared
211102/3	**To approve the minutes of the Parish Council held September 7th :** Minutes were approved and signed by the Chair with one small amendment of the Queens 70th Platinum Jubilee Celebrations and not 60th as minuted.
211102/4	**To receive report from District Councilor Andrew Maclean:** None presented
211102/5	**To receive update report from GCC Councillor Mark Mackenzie-Charrington**: The report had been circulated and was noted. Attached as appendix 2
211102/7	**To receive comments and concerns from the public:** A member of the public queried why the road from the club to the Old Bakehouse had not been included in the proposed resurfacing as it was one of the worst stretches of road in the village. The Chair said the matter would be addressed under matters arising.
211102/8	**Matters arising:** **i)To receive update of Highways and maintenance works** – The clerk had yet to investigate the cracks that had appeared in the bus shelter and undertook to review this before the next meeting. **Action: clerk to obtain quotes for repairs required.** The clerk reported that the council had received confirmation the major resurfacing work within the village would take place December 7th-13th. Residents would receive individual letters informing them of road closures and the requirement to remove parked cars while the works were being undertaken. The parish council agreed publicity was important and would send out bulletins prior to the closures and post notices on the noticeboard. The clerk had again written copying in County Councillor Mark Mackenzie-Charrington and asking for the stretch from the club to The Old Bakehouse to be included. No reply had been received. The work on the spring outside Arcady Lodge had still not ben started but was imminent.. **Actions: road closure included in next bulletin. Further bulletins and notices to be placed on noticeboards. Clerk to again chase regarding additional road to be added. Cllr Saunders to raise a county street letter to houses effected by road works with Cllr Mark Mackenzie-Charrington** ii)The clerk reported grit had been delivered to the club **Actions: Clerk to pass details of Snow Plough Operator to Snow Warden Cllr Andrew Keep. Councillors agreed to check the grit bins to see which needed topping up** **iii) Defibrillators Update (standing Item)-** Both are being checked weekly and There was still confusion over which defibrillators were registered with the emergency services and the clerk agreed to confirm again. It was agreed that £40 of the Parish Council budget could be allocated for replacement pads if needed in future. **ACTION: clerk to contact emergency services and suppliers. Cllr Marsh to investigate replacement pads with Cotswold District Council** **iv) Meeting dates for 2022:** were confirmed as Tuesday January 11th; Tuesday March 1st, Tuesday May 3rd (also AGM), Tuesday May 24th annual Parish Meeting; July 5th; September 6th and November 1st.

v) Councillor vacancies/co-option: Chair reported he had received an expression of interest from a resident in the village Mr Colin Langston. There were still two more vacancies, and it was agreed to publicise in the bulletin. Clerk would contact CDC to advertise the casual vacancies and notice of intended co-option at the January meeting**. Action: clerk to contact CDC**

vi) To review and adopt model standing orders: revised NALC Model Standing orders had been circulated. It was agreed to adopt the revised standing orders as of 2020. **Action: clerk to update documents library on website.**

211102/9

Finance-

1. To receive and approve the bank statement as of September 6th : This was approved. The balance stood at £8322.76
2. To receive and approve the cashbook spreadsheet reconciled balance as of November 1st , 2021- This was approved and signed by the Chair
3. Receipt of the 25% precept payment from CDC of £2125 was noted. The following payments were approved:-

Cost Centre	Item	Payee	Amount	VAT
Grass Cutting	September grass cutting	Bibury	404.40	Yes
Grass cutting	October grass cutting	Bibury	404.40	Yes
Website	Annual hosting and emails	Parish Websites	344	No

4. The NALC Model Financial Regulations as previously circulated to councillors were adopted. **Action: clerk to update documents library and website**
5. The proposed quarterly internal controls policy was adopted as circulated. The internal controls checks were completed for the period and assigned by the Chair. **Action: clerk to file and diarize for next quarter at the March meeting**
6. The proposed budget (as attached as appendix 1) had been circulated by the clerk. It recommended the current precept be maintained at £8500. Reserves were healthy and savings were being made with the clerk acting unpaid. Cost for a clerk salary had been included in the 2022-23 budget. The budget was passed unanimously. **Action: clerk to complete necessary precept application for formal approval at January meeting**

211102/10

To consider and note any Planning Applications

There were no planning applications to consider

211102/11

For Information Only:- The clerk reported that the Xmas Tree Festival would be going head and a volunteer would be needed to decorate the PC Tree. Cllr Andrew Keep agreed to represent the parish council.

211102/12

Closure of business and meeting The meeting closed at 7.40 p.m.

211102/913

Next meeting: The next Parish Council meeting would be held Tuesday January 11h, 2022 at 7.00 p.m. at The Great Rissington Club

SIGNED BY…….

DATE……

Appendix 1:

GREAT RISSINGTON PARISH COUNCIL

Budget 2022-2023

Forecasted Final Position 2021-2022

Title	2021-22	Apr - Sept	- - - - - - - - - - - - - - - - Forecast - - - - - - - - - - - - - - - - -						2021/22		2022-2023
INCOME	**Budget**	**Actual**	**Oct**	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**	**TOTAL**	**Variance**	**Proposed Budget**
Parish Precept April 75%	6,375.00	6,375.00	0.00	0.00	0.00	0.00	0.00	0.00	6,375.00	0.00	6375
Parish Precept September 25%	2,125.00	2,125.00	0.00	0.00	0.00	0.00	0.00	0.00	2,125.00	0.00	2125
Scribe accounts reffund	0.00	144.00							144.00	144.00	0
Rent for Club Overflow Car Park	20.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-20.00	50
VAT Refunds against eligible works	1,400.00	0.00	0.00	0.00	1459.00	0.00	0.00	0.00	1,459.00	59.00	1450
TOTAL	**9,920.00**	**8,644.00**	**0.00**	**0.00**	**1,459.00**	**0.00**	**0.00**	**0.00**	**10,103.00**	**183.00**	**10,000.00**
Grounds Maintenance	**Budget**	**Actual**	**Oct**	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**	**TOTAL**	**Variance**	**Proposed Budget**
Grasscutting	3,000.00	2,386.20	404.00	404.00				404.00	3,598.20	-598.20	4000
General Maintenance	1,000.00	118.53							118.53	881.47	1000
Tree Works	0.00	0.00							0.00	0.00	500
									0.00	0.00	0
									0.00	0.00	0
SUB TOTAL	**4,000.00**	**2,504.73**	**404.00**	**404.00**	**0.00**	**0.00**	**0.00**	**404.00**	**3,716.73**	**283.27**	**5,500.00**
Administration	**Budget**	**Actual**	**Oct**	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**	**TOTAL**	**Variance**	**Proposed Budget**
Clerk Salary	2,800.00	0.00							0.00	2,800.00	2400
Clerk Expenses	0.00	44.00							44.00	-44.00	125
HMRC	120.00	0.00							0.00	120.00	150
PATA Payroll	113.00	7.50							7.50	105.50	60
Stationary Postage	250.00	0.00							0.00	250.00	100
Councillor Expenses	0.00	0.00							0.00	0.00	100
Clerk/Councillor Training	650.00	0.00							0.00	0.00	400
Audit Fee	0.00	165.00							175.00	-175.00	180
SUB TOTAL	**3,933.00**	**216.50**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**226.50**	**3,056.50**	**3,515.00**
Other	**Budget**	**Actual**	**Oct**	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**	**TOTAL**	**Variance**	**Proposed Budget**
GAPTC Annual Renewal	110.00	110.00							110.00	0.00	120
Website Maintenance	200.00	0.00	344						344.00	-144.00	400
Funds to community groups	500.00	200.00							200.00	300.00	500
Insurance renewal	240.00	219.00							219.00	21.00	240
SUB TOTAL	**1,050.00**	**529.00**	**344.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**873.00**	**177.00**	**1,260.00**
Earmarked Reserves	**Budget**	**Actual**	**Oct**	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**	**TOTAL**	**Variance**	**Reserves**
Reserves Balance Brought Forward	2,928.76	2,928.76							2,928.76	0.00	8,215.53
										0.00	
SUB TOTAL	**2,928.76**	**2,928.76**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**2,928.76**	**0.00**	**8,215.53**
TOTAL	**3,865.76**	**8,322.53**	**-748.00**	**-404.00**	**1,459.00**	**0.00**	**0.00**	**-404.00**	**8,215.53**	**3,699.77**	**7,940.53**

Appendix 2: Great Rissington Parish Council Meeting 2nd November 2021 Report from GCC Cllr Mark MacKenzie-Charrington

• Local road closures in the area include Upper Slaughter 27 & 28th October Tally Ho Lane, Guiting Power Morton to Bourton-on-the-Hill 2nd to 4th November Lower Swell Road (B4068) 8th & 9th November

• The Environment Agency is seeking consultation on the 2nd draft of Flood Risk Management Plans for the period 2021 – 2027. It is for a 3- month period from 22nd October 2021 to 21st January 2022. Gloucestershire County Council is a lead member on the consultation.

• National Care Leavers' Week is from 25th to 31st October helping care leavers Step Forward into work with confidence. Aimed at 16- to 25- year-old care leavers to find employment working with Gloucestershire's Employment & Skills Hub working with dedicated leaders

• I attended Sir Geoffrey Clifton-Brown's Flood Meeting in Moreton on Friday 22nd October. It was attended by Thames Water, GCC, CDC the Environment Agency as well as councillors and local residents. Discussions ranged around Moreton in particular and the good progress that has been made there. Bledington, the most badly effected village in the Cotswolds on 23rd December last year was also discussed and the temporary preventative measures for this winter before a more comprehensive scheme being put in place next year. .

• The UKHSA lab issues are impacting on the Covid-19 results. We saw what now appear to be artificially low positive results, but recent tests show much higher results, as found generally around the region. In the 7 days 13th to 19th October showed a 271% increase in the county over the previous week. The Cotswolds was however below average across the 6 regions.

• Highways, working with Ringway are investing in electric vans to work towards lower carbon impact from its fleet. Depots are collecting plastic for recycling, installing bird & insect boxes and identifying wildflower areas in support of biodiversity.

• The 100th young person in Gloucestershire has achieved a placement through the government's Kickstart Scheme with a month placement as a Commissioning Support Assistant at Gloucestershire's Clinical Commissioning Group.

• £385,000 of the Build Back Better - Market Towns fund of £500,000 has been allocated to 45 bidders with the aim of boosting the county's market towns and high streets. The Wold Car Club has been awarded £9,000 to improve access for next year's festival. A further round of bids will shortly be considered to place the final funds and it's hoped that the Wold Motor Clun event in July will get approval.

• The bid by Severn Edge to be the UK's Fusion Centre has moved to be one of the 5 possible sites in the national selection process. The final decision will be made as to the location and consortium is expected by the end of 2022.

• Gloucestershire Fire & Rescue Service has announced a trial by installing solar panels on some of the fleet of fire engines. This fuel saving and efficiency trial is on top of the £3.7m investment into 12 new environmentally friendly appliances needed to replace the ageing fleet.

• Fosse Cross recycling centre is to close from 8th November till early December 2021 for essential drainage repairs and general resurfacing, at a cost of £165,000. From 18th October the disposing of rubble, plasterboard, fridges, large appliances, asbestos & tyres will have to be the 5 other depots across the county.

• Don't forget my 'Build Back Better' Fund where Councillors have access to £40,000 over the next 4 years to support projects, such as Nature and Environment Physical and Mental Wellbeing Digital Inclusion Building Connections and Improving Neighbourhoods The funds will be open to community and voluntary organisations, charities, sporting groups and other non-for-profit groups, town and parish councils.

• Finally, don't forget my 'Highways' fund where I have £30,000pa to fund local projects such a paths, cycle lanes, ditch clearing etc.

MMC/25th Oct 202