

# GREAT RISSINGTON PARISH COUNCIL

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## Agenda for meeting to be held at 7:00pm on Tuesday, 1<sup>st</sup> October 2019 at the Great Rissington Club

1. To receive apologies for absence and declarations of interest.
2. Minutes of meeting held on 3<sup>rd</sup> September 2019 to be agreed & validated
3. Matters arising for the meeting
  - a. Councillors Carter & Stewart – to provide feedback on their recent councillor training course (to include mandate decision regarding future email addresses from minutes in September's meeting & standing orders)
  - b. Closed church yard update - **Appendices A1 & A2**
  - c. Training – As per advice from Cllr Stewart, the clerk would like to attend a course for 'Agenda and Minutes' with GAPTC
  - d. Defibrillator & kiosk update – SSE meeting Cllr Cleverly 25<sup>th</sup> September on site to discuss works to be carried out, with groundwork programmed in 16<sup>th</sup> October & connection work on 17<sup>th</sup> October. Following SSE installing power supply, Cllr Cleverly to confirm with electrician to connect defibrillator from 18<sup>th</sup> October onwards.
4. Accounts and financial matters to be validated
  - a. Accounts prepared by the clerk up to 30<sup>th</sup> September for signing **Appendix B**
  - b. Preparation for Precept Budget – To include increase in clerk's hours & possible pay rise April 2020, contributions to local groups, as discussed in September's meeting to include extra cutting of hotspot verges not being covered by Highways. **Appendix C**
  - c. Cheques for signing: Clerk will provide copies of invoices  
GAPTC invoice 6308- Training for Cllr Stewart  
Clerk – R8 Recompense to clerk for bouquet for Philippa Mitchell & salary for September 2019  
Bibury invoice – (to be received)
5. Planning – No planning applications have been received
6. Report from District Councillor
7. Report from County Councillor
8. Any other business
9. Date of next meeting (5<sup>th</sup> November 2019)