

GREAT RISSINGTON PARISH COUNCIL

RATIFIED

Minutes - for meeting held at 7:00 pm on 10th March at the Great Rissington Club

Present	Councillors, Richard Cleverly (Chairman), John Durrant (Vice Chairman), Mike Saunders, Jenny Stewart, Graham Ramsay – (Clerk) Debbie Braiden
Invitees present	County Councillor (Nigel Moor) & 9 members of the electorate

1.	Apologies & Interests: Apologies were received from Cllr Carter and Cllr Maclean. <i>It is noted their absence was due from a last minute change of date for the meeting.</i> Apologies & resignation was also received from Councillor Natasha Sheasby. There were no declarations of financial interest made.
2.	There was no report received from the District Councillor at this meeting.
3. Action	<p>Report from County Cllr Moor - A full budget report from Cllr Nigel Moor for the County will be available to read on the website.</p> <p>The Lengthmen's Team programme will continue – PCs will be required to make a case for work to be done which will go in to the schedule and then coordinated throughout the area.</p> <p>Freight use of the Fosse – although identified as an A road it is now, not part of the strategic network like before. The County are working with freight companies to work with them but it will take a few years to accomplish.</p> <p>Department of transport have a pinch point fund available and Cllr Moor confirmed they have put in a bid for Unicorn junction at Stow in order to bring digital lights to reduce delays in changing.</p> <p>The government have given more money to cycling and buses. Bids have been raised to improve the 801 & 802 services.</p> <p>Highways have produced an information leaflet for parish and town councils regarding bio diversity with advice for when not to cut verges and planting etc. They will be distributed soon to local councils.</p> <p>As there is provision of funding for improving lamping around the district in the new budget, Cllr Moor has agreed to help make a case to get an electric connection made to the new lamp no. 6 on Main Road. It is noted in order to connect the lamp, a trench of approximately 50 meters is required to be dug.</p> <p>Burford weight restriction will come into force on the 4th May and the bridge at Adlestrop will be covered by the same.</p> <p>The footpath works organised by Cllr Ramsay will commence on 23rd March this year.</p>
4.	<p>Public Questions –</p> <p>Potholes – Particularly bad in Greens close going up to the public house, one outside the pub and down by the church.</p>

GREAT RISSINGTON PARISH COUNCIL

<p>Action Cllr Moor</p> <p>Action Cllr Moor</p>	<p>The following footpaths require works to make them safe again – the path passed Greens close, the path leading down to the pub going down the village. The path leading to the school is so bad that school children have to walk on the road rather than the path. It is noted they have been in disrepair for years.</p> <p>An electorate informed the members that some of the drains had been dug out but not filled in that day. It is noted that the blocked drains outside the pub has helped make the pothole situation worse.</p> <p><u>Reply from Cllr Moor:</u> The way forward was to meet the electorate on site and discuss all the issues with Rhodri from Highways. Cllr Moor will contact the electorate to arrange the meeting on site to discuss.</p> <p>An electorate asked in regards to the 801/802 services what changes will be made? <u>Reply from Cllr Moor:</u> I haven't seen the proposal yet but I can find out.</p>
<p>5. Resolved</p>	<p>Minutes from the last meeting - Councillor Durrant proposed and Councillor Stewart seconded that they are happy with the minutes recorded for 4th February 20 and are a true record of the meeting. The Chairman duly signed the minutes.</p>
<p>6.</p> <p>Action</p> <p>Action</p> <p>Action</p> <p>Action Cllr Moor Action Cllr Moor</p>	<p>Matters arising:</p> <ol style="list-style-type: none"> 1. The Clerk's Action sheets were received and approved with no questions – Appendix A. <ol style="list-style-type: none"> a) Litter bin in Car Park - The clerk has emailed the District Council but not received a reply to date. Clerk to chase up for reply. b) Public training for defibrillator has been booked for 27th March at the club at 18:00 hrs. The clerk also confirmed that the registration documents with the NHS have been completed. The PC is awaiting confirmation and a visit by NHS. c) Cotswold District Council has confirmed in an email to the clerk, that they will not be reclaiming the maintenance charges for the closed church yard from the precept payment. This is good news, however the information was received too late as the PC had already included cover for the works in their precept calculations back in January for 2020/21. It is noted CDC can still decide to claim from next financial year, 21/22. Cllr Ramsay asked the clerk to seek advice from GAPTC to see if this is in fact a legal recharge. d) Cllr Saunders officially signed his acceptance of office. 2. To review & update for Highway works – <ol style="list-style-type: none"> a) As mentioned above some drain work was carried out today but still requires to be filled in. The spring is still running with water but luckily freezing conditions have not occurred so far to cause an ice problem. b) Verge cutting still on track as per last year. c) Disconnected lamp (no. 6) Main Road – as per discussions above in Section 3, Cllr Moor will be assisting the PC to try and obtain a supply connection to the new lamp. d) Leasow Lane resurfacing – Cllr Moor has reported the works has an established budget of £214k and is in next year's programme. In the meantime he will organise for local patching to be done. 3. Cllr Stewart volunteered to take over responsibility for the notice board from Cllr

GREAT RISSINGTON PARISH COUNCIL

Resolved Action	Ramsay. 4. It was unanimously agreed to approve funding for a Microsoft package and software protection purchase for clerk’s laptop. The laptop is currently listed under Cllr Durrant’s licences. Proposed by Cllr Stewart and Seconded by Cllr Durrant. It is noted there is currently an IT budget still available in the funds to cover these purchases. Clerk will purchase and reclaim.																				
7. Resolved Resolved Resolved	Finance 1. The Treasurer’s bank account balance was reviewed as at 21 st February 20 with a balance of £4,927.94, this was unanimously agreed & signed by the Chairman. 2. The Accounts spreadsheet balance as at 29 th February 20 was unanimously agreed and duly signed by the Chairman. 3. Cllr Cleverly proposed and Cllr Durrant seconded to authorise all cheques for the following bills presented: cheques signed in presence by Cllr Cleverly and Cllr Durrant. RFO to process the payments.																				
Action	<table><tr><th>Payee</th><th>Service provided</th><th>Invoice/receipt number</th><th>Invoice Total</th><th>Cheque number</th></tr><tr><td>Debbie Braiden</td><td>Clerk Salary including home work allowance & Expenses sheet 9</td><td>February 20</td><td>On application</td><td>22176</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	Payee	Service provided	Invoice/receipt number	Invoice Total	Cheque number	Debbie Braiden	Clerk Salary including home work allowance & Expenses sheet 9	February 20	On application	22176										
Payee	Service provided	Invoice/receipt number	Invoice Total	Cheque number																	
Debbie Braiden	Clerk Salary including home work allowance & Expenses sheet 9	February 20	On application	22176																	
8. Action Action	To consider Planning applications/issues: Application received 2000382FUL Full Application for Single storey rear extension at The Green Great Rissington Cheltenham Gloucestershire GL54 2LP –No comments received. Application received & LBC (listed building) 20/00149/FUL Full Application for Security fence upgrade to entrance gates and replacement of neighbouring adjacent timber pedestrian gates at The Manor Great Rissington Cheltenham Gloucestershire GL54 2LN. – No comments received.																				
9. Action Cllr Saunders	Any other business - (please note decisions and motions cannot be passed on these items today) Cllr Saunders proposed in light of the corona virus there appears to be a trend for updating relevant information to the public. He confirmed that he would like the PC to set up a web page with information on it with links to general guidance from organisations like the NHS, government and neighbourhood watch. He will draft details and liaise with the clerk to add to the website. He also proposed that the PC update their emergency plan list of volunteers. Cllr Saunders																				

GREAT RISSINGTON PARISH COUNCIL

Action Cllr Saunders	confirmed he would be happy to door knock in order to update the list and encourage people to take part. To date the public response has been limited. It is also noted that Cllr Saunders has been trained in GDPR for data collection. Cllr Ramsay confirmed the 'Emergency plan', which is on the website should ideally be reviewed annually and is linked in with the police and District Council. If anyone would like to volunteer please contact Cllr Saunders direct, his details are on the website.
Action	It was noted some electorates had trouble finding the February Agenda. The clerk has been posting the agendas on the financial year 2019 ending March 2020. However this will be changed to appropriate years to make it easier for the public to view and February and March agendas and minutes will be moved to the 2020 file on the website.
Action	The Chairman proposed the clerk write to Dr. Merrick with thanks for all the work Elizabeth did for the parish. The Chairman also thanked Graham Ramsay for all his contributions and hard work as a councillor. Graham will be retiring after tonight's meeting as councillor.
Action	An electorate raised that the bus shelter crack is getting bigger and requires attention.
Action	An electorate confirmed that the website contained a lot of information. It may be a good idea to list what the website contains to inform all parishioners. Cllr Saunders also stated that Gloucestershire police reported that defibrillators were being stolen in the district, therefore the members asked if the public could please be vigilant but stress not to put their own safety in danger.
Action Cllr Saunders	Cllr Saunders will write to invite the candidates for the police commissioner to our next meeting in April.
10.	Closure of business and meeting at 19:40 hrs
11.	The next parish meeting will be held on 7th April 2020 at 19:00 hrs, Great Rissington Club