

GREAT RISSINGTON PARISH COUNCIL

RATIFIED

MINUTES FOR THE PARISH COUNCIL ANNUAL GENERAL MEETING (AGM)

The meeting held by virtual means on Tuesday 2nd June 2020, at 19:00hrs.

Councillors Present via Zoom	Jane Carter (Chairman), Mike Saunders (Vice-Chairman), Cllr Jenny Stewart
Attendees present via Zoom	The general public were invited to join the Zoom meeting. Cllr Moor - County councillor, Cllr Maclean – District Councillor 7 members of the electorate and the Clerk, Debbie Braiden

1. Resolution	Election of Chairman Cllr Stewart nominated Jane Carter as Chairman, Cllr Saunders seconding the nomination.
2. Resolution	Election of Vice Chairman Cllr Carter nominated Mike Saunders as her Vice Chairman with Cllr Stewart seconding the nomination.
3. Resolution	Ratification of Internal Auditor David Turnbull and Tree Warden, Mark Darwent David and Mark have both agreed to continue in their posts working on behalf of the Parish Council with all members in agreement & gratitude.
4.	Apologies & Interests The clerk confirmed there were no apologies or declarations of interest received.
5.	Report by District Councillor Andrew Maclean He confirmed that CDC had caught up with all 'Business Grants' which is paid by the County but issued through the District Council. He stressed that the avenue to claim business grants is still open. Similarly charity grants were still available. Please contact Andrew who will provide the link and details for either grant or you can visit the Cotswold District Council's website. www.cotswold.gov.uk He reported police were concerned with busy tourist spots in the Cotswolds. He reminded people that a walk is permitted but not to stay for the day and we should all still be abiding by 2 - metre rule. He urged villagers in light of the new relaxed laws to continue supporting each other and to continue being careful to save a second wave of virus outbreak and another enforced lockdown.
6.	Report by County Councillor Nigel Moor Cllr Moor's full report can be viewed on our website – www.greatrissingtonpc.org.uk Items covered in the report are listed below: Recycling centre at the Fosse Cross re-opened on 18 th May with social distancing in place. Open from 9 a.m. to 5 p.m. there is a booking system which works on a 14 day rolling basis. The booking system is on line at gloucestershirerecycles.com .

<p>ACTION cllr Moor</p>	<p>Highway briefing – The service is operating at a reduced output due to staffing complications, supply chains & social distancing guidelines. More than 30 carriageway repairs for minor roads across the Cotswolds will be covered over the period June to September this year. Our local Highways manager is Rhodri Grey and the point of contact for any work you wish to be dealt with. Vegetation continues to be cut back since mid May.</p> <p>Cllr Moor will copy to the clerk road closures for maintenance works. Andrew confirmed Barrington Road was scheduled to be closed.</p> <p>Lamp post no. 6 Main Road, Great Rissington – He was pleased to confirm the support of GCC to get this street light working. Skanksa have been instructed to carry out the work which should be completed by September 2020.</p> <p>Cotswold Friends (CF)- Data has been received for the first five weeks of lockdown. Around 1000 people are being supported each week with shopping trips, meals delivered, hospital and pharmacy visits. CF are concerned that some of these people who are currently receiving help, will wish to continue after the pandemic therefore CF will be more in demand. Cllr Moor confirmed CF have done an excellent job throughout the district during the pandemic and would ask local PCs to support them financially if they are able to so. This will assist CF to continue with the larger need for support following the pandemic.</p> <p>Walking & Cycling – A national investment of £250 million has been authorised to promote sustainable travel. Andrew confirmed he was looking into a cycle path being created to reconnect the Rissingtons which would provide a country walk and cycle path for the area. The path will go around the whole airfield. Please indicate your support for this project direct to Andrew so that he can pass on the interest and support to the County.</p>
<p>7.</p> <p>Action</p>	<p>Public Questions –</p> <p>Member of the electorate PT – He wanted to thank everyone for having the footpaths resurfaced. He pointed out the roads through the village also required attention. Cllr Moor - Cllr Moor confirmed he would be meeting Rhodri Grey from Highways on Thursday so he would request this to be added to the schedule of works. <u>Clerk to send Cllr Moor</u> a list of outstanding items with Highways before the meeting on Thursday. Cllr Carter – Asked Cllr Moor about the drains down by the church that still required clearing and confirmed that she is now the PC's point of contact, taking over from Graham Ramsay.</p> <p>Member of the electorate SJ – She confirmed that Cllr Moor had mentioned previously Leasow Lane was scheduled to be resurfaced this year. She made him aware that the road passed Meadow Barn was appalling especially for cyclists (which is being encouraged as above in his report) she also reiterated the drains by the church were blocked. Cllr Moor – He confirmed Leasow Lane was in the programme for later on in the year</p>

GREAT RISSINGTON PARISH COUNCIL

	<p>but was unsure of the priority it held on the programmed schedule.</p> <p>Member of the electorate DB – Thanked Cllr Moor for his efforts and achievement in organising the lamp reinstatement.</p> <p>Cllr Saunders - He had received reports of missed recycling and asked Andrew how to report this.</p> <p>Cllr Maclean – Andrew informed the meeting that there is a telephone number on the District Council's website to report missed collections. He also confirmed that the District Council had received reports of the new black food caddies breaking and to report to him if you have this happen.</p>
8. Resolved	<p>Minutes from the last meeting – All unanimously agreed the minutes of the meeting held 7th April 2020 were a true record. The chairman will sign at the next available physical meeting.</p>
9. Resolved	<p>Matters arising</p> <ol style="list-style-type: none"> 1. All unanimously agreed to approve future meetings for the year which will be 7th July, 1st September, 3rd November & 5th January 2021. 2. Cllr Stewart proposed and Cllr Saunders seconded to add two more additional verges to the Bibury grass cutting contract. The greens are Rectory Green and the verge outside of Green cottage at an extra cost of £22.50 + VAT per cut (normally greens are cut twice monthly). This makes a new total cost of £122.50 per cut plus VAT. 3. Cllr Saunders proposed and cllr Stewart seconded to approve the employment of John Ovenden as the village warden to work 5hrs per month. <p>The Chairman invited John to update the members on works he had already done plus discuss items he would like to do.</p> <p>John confirmed his eagerness to move forward. He expressed his ideas of items to do and had already started by cleaning the signposts.</p> <p>He informed the members that the bus shelter was requiring internal plastering and maintenance works. Two village pumps have also been repainted. He confirmed since doing the maintenance jobs around the village he has been approached by other villagers volunteering to assist him.</p> <p>The clerk confirmed that volunteers doing work on behalf of the PC are covered under the Council's insurance.</p> <p>Cllr Carter thanked John for his efforts so far and agreed for Cllr Saunders to be the point of contact for John. She also expressed that all maintenance items should be approved by the council prior to being carried out as the members need to monitor the maintenance budget throughout the year; noting that most of the works would be completed during the spring to autumn months. Cllr Carter also confirmed she would be walking around the village with the tree warden, Mark and asked residents to with concerns or comments about village trees to contact her directly.</p>
Resolved	
Action	
Resolved Action	
Action	<p>David Brown confirmed that there were some trees getting leggy in Heaven</p>

GREAT RISSINGTON PARISH COUNCIL

	Field. Cllr Carter asked the clerk to write to the Trust.				
10.	Finance				
Resolved	1. Clerk's report for annual balancing of accounts for the year end 31 st March 2020 – Cllr Stewart approved and seconded by Cllr Saunders.				
Resolved Action	2. Annual Governance Statement 2019/2020 – Cllr Stewart approved and seconded by Cllr Saunders.				
Resolved Action	3. Annual Accounting Statement 2019/2020 – Cllr Stewart approved and seconded by Cllr Saunders.				
Resolved Action	4. Approve budget set for financial year 2020/2021 – £1000 annual maintenance fund to be added to the annual budget and a single funding of £500 for the Emergency plan fund. Cllr Stewart approved and seconded by Cllr Saunders.				
Resolved Action	5. 'Treasurer's bank account' balance as at 31 st May 2020 £ 10, 135.59 - Cllr Stewart approved and seconded by Cllr Saunders.				
Resolved Action	6. 'Accounts' spreadsheet balance up to 31 st May 20 £10,135.59 – Cllr Stewart approved and seconded by Cllr Saunders.				
Resolved	7. Clerk's home allowance to rise to £6 per week as per the NJC recommendation. Cllr Stewart approved and seconded by Cllr Saunders.				
Resolved Action	8. Insurance cover for the new year beginning 1 st June. All agreed to go for the 3 year offer if payable each year. Cllr Stewart proposed and seconded by Cllr Saunders.				
Resolved Action	9. Proposed by Cllr Stewart & seconded by Cllr Saunders to authorise the signing of cheques for the following bills presented: Clerk to process the payments. The clerk will pay her wages, insurance and Bibury with one cheque 422178 to her until signatories are changed over at Santander.				
Resolved	Payee	Service provided	Invoice/receipt number	Invoice Total	Cheque number
	Debbie Braiden	Clerk Salary for May including home work allowance	May 20	Personal	22178
	First Community Insurance	Council insurance cover from 1 st June 2020 to 31 st May 2021	Policy YLL2720278713	Dependent on decision of one year or 3 years	22178 Clerk will personally pay and add to her salary chq above
	An invoice received after the Agenda was posted for Bibury contractors 15 days net				

GREAT RISSINGTON PARISH COUNCIL

Resolved	<p>payment required from 31/5/20 – Cllr Stewart approved and seconded by Cllr Saunders.</p> <p>To approve payments made last month as agreed under the May management meeting held 5th May 2020 listed below. Cllr Stewart approved and seconded by Cllr Saunders.</p> <p>Clerk’s salary for April. Annual subscription fees for GAPTC £98.60 – both paid on cheque no. 422180 Bibury contractors for April cuts £240.00 – cheque no. 422179</p>
11.	<p>To consider Planning applications received:</p> <p>20/01207/FUL Full Application for Proposed annexe, replacement windows and garden shed at Charity Barn Great Rissington Cheltenham Gloucestershire GL54 2LN No comments</p> <p>20/00382/FUL Full Application for Single storey rear extension at The Green Great Rissington Cheltenham Gloucestershire GL54 2LP - No comments</p> <p>1903176FUL Endicott - Full Application for Demolition of attached outbuilding. Erection of two storey side extension and single storey rear extension. Conversion of existing outbuilding to form additional living accommodation. Associated landscaping at Endicott Great Rissington Cheltenham Gloucestershire GL54 2LH – No comments</p> <p>20/01553/FUL Full Application for Single-storey rear extension and infill porch at 14 Greens Close Great Rissington Cheltenham Gloucestershire GL54 2LJ – No comments</p> <p>To consider any other planning applications received since publication of the agenda</p>
12.	<p>Any other business</p> <p>Member of the electorate AH confirmed she tripped due to a pot hole in Rectory Lane. Member of the electorate AR requested details for the planning process.</p>
13.	<p>The Chairman closed the meeting at 19:45 hrs</p>
14.	<p>The next parish meeting will be held on 7th July 2020</p>