

## GREAT RISSINGTON PARISH COUNCIL

RATIFIED

### Minutes - for meeting held at 7:00 pm on 7<sup>th</sup> July via Zoom

|                          |   |
|--------------------------|---|
| <b>Present</b>           | Councillors, Jane Carter (JC Chairman), Mike Saunders (MS Vice Chairman), Jenny Stewart (JS)                                    |
| <b>Attendees present</b> | District Councillor (Andrew Maclean) joined 19:06 and left at 19:11 hrs, 4 members of the electorate & the clerk Debbie Braiden |

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| <b>1.</b>             | <b>Apologies &amp; Interests:</b> Apologies were received from County Councillor Nigel Moor. There were no declarations of financial interests made.   |
| <b>2.</b>             | <b>Report from District Councillor Andrew Maclean –</b><br><b>Planning details for Endicott</b> has been put forward for approval. Objections have been received in respect to parking issues. It is noted there are currently no parking restrictions in the area. The PC has been asked to support the objections in order to avoid further parking issues for the village as a whole. <ul style="list-style-type: none"><li>JC to draft a letter to planning regarding ongoing parking concerns in the village which has no restrictions.</li></ul> <b>CDC thanks for volunteers</b> - Andrew wanted to convey on behalf of CDC a big thank you for all the people who stepped up during the pandemic as volunteers. The County Council are looking for continued support from these volunteers going forward.  |
| <b>3.</b>             | <b>Report from County Cllr Moor not present but his full report can be viewed on our website.</b><br>The report gives an update for road repairs, climate change and emergency active travel. JC confirmed that she has a meeting booked with Highways on 16 <sup>th</sup> July to go over what the PC deem as the most important jobs required around the village. <ul style="list-style-type: none"><li>She will draw up a list of items the PC deems as the most important issues around the village for the Highways manager for their meeting.</li></ul> There are plans to close the High Street of Bourton on the Water for up to 18 months to provide more picnic tables and space for social distancing. Access to the village will be via Station Road.  |
| <b>4.</b>             | <b>Public Questions –</b><br>JS – Enquired about 'twenty is plenty', signage for the village to deter speeding. She was concerned that since lockdown and fewer vehicles parked that vehicle speeds have increased through the village. MS confirmed that there had been an increase in delivery vans and lorries through the village and confirmed he had been in contact with Highways regarding Rectory Lane. A new sign will be erected on this corner to exclude larger delivery vehicles.<br>Communication of speed awareness and together with the sign for preventing certain vehicle lengths should assist with reducing the speed.<br>MS also confirmed that 'twenty is plenty', signage does not legally amend the speed limit but is used more as a warning and advisory sign. <ul style="list-style-type: none"><li>JC – The PC will organise 'twenty is plenty', signs and a public awareness.</li></ul> |
| <b>5.</b><br>Resolved | <b>Minutes from the last meeting</b> - Councillor Saunders proposed and Councillor Stewart seconded the minutes recorded for 2 <sup>nd</sup> June.   |
| <b>6.</b>             | <b>Matters arising:</b> <ol style="list-style-type: none"><li>The Clerk's Action sheets were received and approved with no questions.</li><li>As per Section 3 above, JC confirmed she had been in contact with Highways manager and has set up a meeting on site on 16<sup>th</sup> July to discuss the various</li></ol>   |

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|  | <p>drainage and pothole issues around the village. JC reported that she had also met Bibury contractors on site to discuss various verge cutting.</p> <p>3. As previously discussed in section 4. Public questions, the first step will be to increase public awareness and commence a campaign of speed awareness through the village via the news bulletin and village website. GCC have already agreed to erect a prohibitive length sign on the dangerous Rectory Lane corner. MS suggested he could contact GCC to alter delivery routes on Sat Navs.</p> <p><b>Action</b></p> <ul style="list-style-type: none"> <li>The PC decided to trial the GCC sign and public awareness. MS will write the public notice for speed awareness &amp; apply to GCC for SatNav rerouting.</li> </ul> <p><b>Action</b></p> <p>4. JC spoke to Mark the tree officer and he had no problems with the trees in Heaven's Field. It is noted these trees will inevitably be dealt with by the trust.</p>   |
| <p><b>7.</b></p> <p><b>PUBLIC ACTION</b></p> <p><b>Action</b></p>  | <p><b>Maintenance</b> - JC confirmed following a walk around the village she was pleased John had made great progress to the upkeep of the village. The water pumps have been repainted and the bus stop repaired.</p> <ul style="list-style-type: none"> <li>Working party - The idea going forward is to fill the bed following recent path works with wild flowers and appropriate shrubs.</li> <li>JS had previously mentioned that the screen on the notice board was difficult to see through and should be replaced. JC will send prices and examples of notice boards to the other members for their consideration.</li> </ul>  |
| <p><b>8.</b></p> <p>Resolved</p> <p>Resolved</p> <p>Resolved <b>Action</b></p> <p>Resolved <b>Action</b></p> <p>Resolved <b>Action</b></p> <p>Resolved <b>Action</b></p> <p><b>PUBLIC ACTION</b></p> <p>Resolved <b>Action</b></p> | <p><b>Finance</b></p> <ol style="list-style-type: none"> <li>The Treasurer's bank account balance was reviewed as at 30<sup>th</sup> June 20 with a balance of £9,485.97, this was unanimously agreed &amp; will be signed by the Chairman.</li> <li>The Accounts spreadsheet balance of £9,485.97 as at 30<sup>th</sup> June 20 was unanimously agreed and will be signed by the Chairman.</li> <li>Approved by JC and Seconded by JS to recompense Cllr Saunders for expenditure at Travis and Perkins to equip the village warden in order to refurbish village benches.</li> <li>External Auditor's report was unanimously approved by all members.</li> <li>The dates for 'Notice of Public Rights and Publication of Annual Governance and Accountability Return for Exempt Authorities', to be 14<sup>th</sup> July until 21<sup>st</sup> August was also unanimously agreed by all members. This will now be placed on the notice board and website.</li> <li>Approve extra works payment as per section 6.2 above and works order no. 2 amounting to approximately £511 for the year. Proposed by Cllr Stewart and seconded by Cllr Saunders.</li> <li>Extra insurance for the Village Wardens role at a cost of £4.31 per year. Proposed by Cllr Stewart and seconded by Cllr Saunders. To recompense the clerk.</li> <li>Marie Curie donation – It was agreed the PC were too small to make charity donations.</li> <li>Cllr Stewart proposed and Cllr Saunders seconded to authorise all cheques for the following bills presented: RFO to process the payments.</li> </ol> |

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|            | Payee  | Service provided  | Invoice/receipt number               | Invoice Total | Cheque number |
|------------|--|---|--------------------------------------|---------------|---------------|
|            | Debbie Braiden   | Clerk Salary including home work allowance  | June 2020                            | Personal      | 22181         |
|            | PATA   | Salary expenses for first quarter Apr to June 20 (Warden not included yet)        | 19/1263/PPS                          | £23.25        | 22184         |
|            | Debbie Braiden   | Recompense for paying the extra add on for the Village Warden for insurance cover | GRPC Ref 03/20 Policy YLL272027871 3 | £4.31         | 22183         |
|            | Village Warden John Ovenden  | Salary for May, June & July   |                                      | £150          | 22187         |
|            | Bibury   | 2 Grass cuts for June 20 plus extras added  | Invoice S233                         | £310.20       | 22182         |
|            | Cllr Saunders  | Purchases from Travis Perkins for maintenance of benches                          | Recompense to Cllr Saunders          | £141.23       | 22188         |
| <b>9.</b>  | <b>To consider Planning applications/issues:</b><br><br>20/02015/TCONR Works to trees in conservation areas for G1 - 2 x Conifers - 50% height reduction; G2 -Conifer line - 50% height reduction at Hilltop House Great Rissington Cheltenham, Gloucestershire GL54 2LP<br><br><b>Action</b> <ul style="list-style-type: none"> <li>No comments from tree officer or members</li> </ul>   |   |                                      |               |               |
| <b>10.</b> | <b>Any other business - (please note decisions and motions cannot be passed on these items today)</b><br>Increased traffic – the sign for specific length should assist to prevent certain delivery vehicles.<br><br><b>Action</b> <ol style="list-style-type: none"> <li>The PC received three letters regarding the Wellingtonia tree dominating the green between the school and the Lamb Inn, requesting it to be removed due to its size. Various discussions were held and all members were happy to progress with Cotswold District Council.</li> <li>Clerk to make contact with the District Council tree warden.</li> <li>Electorate SJ- confirmed that some drain clearing had been taking place by Cllr Saunders home but not the problem area. She also acknowledged how well the greens were looking. Electorate JB – the drain opposite the Lamb Inn freezes in winter. JC confirmed she had flagged up the problem drain and presume they may need different equipment to clear the problem drain as it was fairly packed. JC acknowledged that the church yard was looking smart.</li> <li>MS mentioned that his internet connection was very poor. JS confirmed only one side of the village is able to access Gigaclear fibre to premises. It was agreed there was very little the PC could do to fix the connection.</li> </ol> |   |                                      |               |               |
| <b>11.</b> | <b>Closure of business and meeting at 19:40 hrs</b>  |   |                                      |               |               |
| <b>12.</b> | <b>The next parish meeting will be held on 1<sup>st</sup> September at 19:00 hrs, venue to be confirmed</b>  |   |                                      |               |               |