

GREAT RISSINGTON PARISH COUNCIL

RATIFIED

Minutes - for Agenda sent and comments received by email only for meeting not held April 7th 2020 during the Coronavirus pandemic

Present	No public meeting held due to the Coronavirus and government advice of no group gatherings to be held and for all to stay at home.
Attendees present	The general public were invited to email their questions or issues.

1.	Apologies & Interests: There were no financial declarations received.
2.	<p>Report from District Councillor Andrew Maclean – No report received but Cllr Maclean forwarded this advice from Cotswold District Council for the following grants for small businesses:</p> <p>Cotswold District Council is processing grant payments to local businesses affected by the coronavirus outbreak.</p> <p>The Council has identified more than 2,500 eligible businesses to which it will be looking to make payments, but is still awaiting key information from many.</p> <p>“To ensure that businesses get their grants as quickly as possible, we’re requesting all businesses that meet the criteria to fill out and return the ‘Apply for a Business Grant’ form on our website,” adds Cllr Every.</p> <p>The grants, which were announced by the Chancellor of the Exchequer in March, are available to businesses in receipt of Small Business Rate Relief or Rural Rate Relief and businesses in the retail, hospitality and leisure sectors.</p> <p>Eligible businesses will qualify for one of the grants but not both. Further detail is available on the District Council’s website. www.cotswold.gov.uk</p>
3. Action	<p>Report from County Cllr Moor –</p> <p>The actions for Cllr Moor from last month’s minutes are:</p> <ul style="list-style-type: none">• 4a) Potholes Meeting• 4b) Bus Services• 6.2c) lamp• 6.2d) Potholes Leasow Lane <p>Because of the health emergency Cllr Moor has not been able to progress 4a), 6.2c) and 6.2d) but can confirm that he has made a bid to the DFT for a grant which will be used to improve the 801/802 service.</p> <p>*Cllr Moor’s full report for April can be found on the website under Meetings and Agenda 2020.</p>
4.	<p>Public Questions –</p> <p>The agenda was posted on the notice board and on the web site to invite the general public to raise any questions or issues via emails.</p>

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	<p>The clerk confirms one issue was raised:</p> <p>Concerns were raised that some parishioners were lighting garden bonfires as garden waste collections have been temporarily suspended due to staff shortages. Those who are self isolating because of certain illnesses affected by smoke may wish to have their windows open on sunny days or sit in their gardens but won't be able to if there is smoke billowing around. Can the PC help deter this happening?</p> <p>Members would ask parishioners to please see the attached link:</p> <p>https://news.cotswold.gov.uk/news/love-thy-neighbour</p>
5. Resolved	<p>Minutes from the last meeting – Comments for the minutes recorded for 3rd March 2020. The Chairman will sign the minutes when the members are permitted to meet next. No objections from Cllr Durrant, Cllr Carter, Cllr Stewart & Cllr Saunders</p>
6. Resolved Action Action Action Action	<p>Matters arising:</p> <ol style="list-style-type: none"> To note the resignation of Richard Cleverly, John Durrant, Natasha Sheasby and Graham Ramsay. Cllr Carter to write a thank you for their service. It was agreed Cllr Carter would take over from Graham in liaising with County Council on outstanding works. She asked for an update as to what stages various conversations had been reached up to now, although she accepted the issues would currently be on hold during the pandemic. The Clerk's Action sheets were received and approved – Appendix A. No objections were received. Cllr Stewart confirmed she would like a date to be fixed for her to carry out a quarterly financial audit. To elect a new Chairman Proposed by Cllr Stewart – Councillor Carter for Chairman Councillors in Agreement: Cllr Durrant, Cllr Saunders To elect a new Vice Chairman Proposed by Cllr Stewart – Councillor Saunders for Vice-Chairman Councillors in Agreement: Cllr Carter, Cllr Durrant Update regarding Emergency planning list and collation of volunteers. Cllr Saunders confirmed he has a list of local volunteers who can help with the following list below. If you require assistance please contact Cllr Saunders 01451 821765 or cllrsaunders@greatrissingtonpc.org.uk Collecting Shopping, prescriptions, post (and deliveries) Defib and first aid support Emergency Accommodation General help - deliveries and 'boots on the ground'

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Action	Transportation to hospital/ GP appointments Chain sawing Emotional support / counselling 6. Odd Job Person – Expression of interest received from one applicant – (NB* Closing date was 10 th April) It was agreed that the process would continue once the circumstances permitted. Cllr Carter said the Parish Council would need to confirm its insurance obligations. Cllr Stewart seconded.				
7.	Finance				
Resolved	1. The Treasurer’s bank account balance was reviewed as at 31 st March 20 with a balance of £4138.78, this was unanimously agreed & will be signed by the Chairman at the next permitted meeting.				
Resolved	2. The Accounts spreadsheet balance as at 31 st March was unanimously agreed and will be signed by the Chairman at the next permitted meeting.				
Resolved	3. All councillors authorised cheques for the following bills presented: cheques signed by Cllr Cleverly and Cllr Durrant (NB*Cheques signed were sent and returned by post). RFO to process the payments.				
Action	Payee	Service provided	Invoice/receipt number	Invoice Total	Cheque number
	Debbie Braiden	Clerk Salary including home work allowance & Expenses sheet 9	March 20 Microsoft & Norton software & cartridges/ Print paper/ 1 file	Private £192.10	22176
8.					
Action	To consider Planning applications received: 20/00114/LBC Listed Building Consent for Change of use of land to residential curtilage. Construction of tennis court with associated works and enclosure at The Manor Great Rissington Cheltenham Gloucestershire GL54 2LN Comments: No objections received.				
Action	20/01006/TPO - Works to trees with a TPO for 1) Leyland Cypress between Godfrey Place and the back of the Officer's Mess (approx Easting 420805 and Northing 219802) (A) Fell all stems to near ground level. (B) Grind out the stumps 2) Tennis court off Godfrey Place conifers to the rear (Approx Easting 420916 and Northing 219792). Reduce				

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	<p>their height by approx 30% and remove the recently split stem. 3) Conifer opposite No 1 Squirrel Close. This has recently lost its top. Tidy the top of the stem to a good side branch. (Approx Easting 421114 and Northing 219351) 4) Conifer opposite No 3 Cadet Close. This tree has failed in the recent storms. (approx Easting 421165 and Northing 219278) (A) Clear the fallen stems and cut the stump to near ground level. (B) Grind out the stump. at Land At Upper Rissington Cheltenham Gloucestershire GL54 2NF</p> <p>Comments: No objections received.</p> <p>To consider any other planning applications received since publication of the agenda</p>
9.	<p>Any other business - <i>(please note decisions and motions cannot be passed on these items today)</i></p>
Action	<p>The 'newsletter form' is now on the website and parishioners are encouraged to sign up. The first bulletin would be issued following confirmation of the minutes and would include an appeal for more Parish Councillors.</p>
10.	<p>Closure of business</p>
11.	<p>The next parish meeting will be held in June (dependant on government advice)</p>