

# GREAT RISSINGTON PARISH COUNCIL

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## NOTICE OF PARISH COUNCIL MEETING

To all Councillors, this is an agenda for you to consider at home whilst government instructions of staying at home and self isolation is in force.

I hereby give notice that the next Parish Council meeting will be held by virtual means on Tuesday 7<sup>th</sup> July 2020, at 19:00hrs. Members of the Council are hereby summoned to attend via Zoom for the business of considering and resolving upon the matters as set out below.

All Residents, County and District Councillors of the Parish are welcome to join the meeting; these are the details for accessing our Zoom meeting:

**<https://us02web.zoom.us/j/87831954493>**

*Debbie Braiden*

Clerk to Great Rissington Parish Council

**30/06/2020**

### Agenda

<b>1.</b>	<b>Apologies &amp; Interests</b>
<b>2.</b>	<b>Report by District Councillor Andrew Maclean</b>
<b>3.</b>	<b>Report by County Councillor Nigel Moor</b>
<b>4.</b>	<b>Public Questions</b> – During this period we would ask the parishioners to ask any questions by raising your hand and the Chairman will invite you to talk individually.
<b>5.</b>	<b>Minutes from the last meeting</b> – Councillors to approve propose and second that they are happy with the minutes recorded for 2nd June 2020 meeting and are a true record of the meeting.
<b>6.</b>	<b>Matters arising</b>  1. To receive Clerk's report on Action sheets for June.  2. To review Highways works – Drains, springs and verge cutting – Cllr Carter  3. To discuss and approve solutions to blind bend in Rectory Lane – Cllr Saunders  4. Review update re leggy trees in Heaven's field.
<b>7.</b>	<b>Maintenance</b> To discuss and approve all works prior to being carried out (expenditure is listed under Finance at point 8.3, – John & Cllr Saunders
<b>8.</b>	<b>Finance</b> 1. To receive and approve the 'Treasurer's bank account' balance as at 30/6/20 as £9,485.97 – Appendix A

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2. To receive and approve the 'Accounts' spreadsheet balance as at 30/6/20 at £9,485.97 – Appendix B
3. To receive and approve expenditure to equip the village warden. To approve and recompense to Cllr Saunders for £141.23 for items already bought.
4. To receive and approve the External Auditor's report – Appendix C
5. To approve dates for, Notice of Public Rights and Publication of Annual Governance and Accountability Return for Exempt Authorities. Suggested dates 14<sup>th</sup> July and ending 21<sup>st</sup> August 2020. (30 working day period)
6. To receive and approve extra items for grass, cutting back & weeding in specific areas as per Cllr Carter's instructions & works order amounting to approximately £511 for the year.
7. To approve the increase in insurance to cover the Village Warden's role at an extra £4.31 per year for the next three years.
8. To consider Marie Curie urgent appeal for funds.
9. To Propose & Second the authorisation and signing of cheques for the following bills presented: Clerk to process the payments.

Payee	Service provided	Invoice/receipt number	Invoice Total	Cheque number
Debbie Braiden	Clerk Salary for June including Home Work Allowance plus back pay for HWA of £8.67	June 2020	Personal	22181
PATA	Salary expenses for first quarter Apr to June 20 (Warden not included yet)	19/1263/PPS	£23.25	22184
D Braiden	Recompense for paying the extra add on for the Village Warden for insurance cover	GRPC Ref 03/20 Policy YLL2720278713	£4.31	22183
Village Warden John Ovenden	Salary for May, June & July		£150	22187
Bibury	2 Grass cuts for June 20 plus extras added	Invoice S233	£310.20	22182
Cllr Saunders	Travis Perkins purchases as per invoice	Recompense to Cllr Saunders	£141.23	22188

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<b>9.</b>	<b>To consider Planning applications received:</b>  20/02015/TCONR Works to trees in conservation areas for G1 - 2 x Conifers - 50% height reduction; G2 -Conifer line - 50% height reduction at Hilltop House Great Rissington Cheltenham, Gloucestershire GL54 2LP  <b>To consider any other planning applications received since publication of the agenda</b>
<b>10.</b>	<b>Any other business</b> Increased traffic with vans and lorries through the village will be added to the September agenda.
<b>11.</b>	<b>Closure of business and meeting</b>
<b>12.</b>	<b>To confirm the next parish meeting will be held on 1<sup>st</sup> September 2020</b>