

NOT YET RATIFIED

GREAT RISSINGTON PARISH COUNCIL

Minutes of the Meeting held on Tuesday 4th September 2018 at 7pm at the Great Rissington Club

Present: Parish Councillors Richard Cleverly (Chairman), John Durrant (Vice Chairman), Jane Carter, Graham Ramsay, Jenny Stewart, Tasha Sheasby and Mike Saunders (Parish Clerk and Financial Officer).

In attendance: Local Government Electors (8), District Councillor Mark MacKenzie-Charrington.

1 Apologies for absence and declarations of interest

Apologies were received from Cllr Simon Young. No declarations of interest were made.

2 Minutes of meeting held on 02 July 2018

The minutes were approved as an accurate record and signed by the Chairman.

3 Accounts and financial matters

The monthly accounts spread sheet was reviewed by all Parish Councillors and signed by Chairman Richard Cleverly.

4 Matters arising

On the council's plans to invest in new grit bins, it was agreed that this will be considered at a later date as the budgetary commitments may be too high to also cover the possible cost of employing a Parish Clerk.

It was agreed by the council to purchase an automatic defibrillator for the phone box.

It was agreed that Mike Saunders will source a quote from Bibury Landscape Contractors to include phone box green in the regular cutting schedule for next year and an additional quote to cut the verges around Heaven field. Graham Ramsey and Natasha Sheasby proposed and with the agreement of the council that a leaflet is to be delivered to the houses around the phone box green asking for help to cut the grass.

It was agreed that the council will purchase its own website where documents and content relating to parish Council business can be displayed. Proposed by John Durrant and seconded by Jane Carter, the council agreed to pay £299 for the website, ~~£150~~ £140 a year for the web hosting. John Durrant will be set up as the initial administrator and will upload all historical documents to the site. Consideration will be given to adding the new Clerk as a second administrator, at an additional setup cost of £60 and £30 a year to maintain this feature. It was agreed that the council will not pay the £60 and £16 annual fee, as quoted for a communal email address.

Following Mike Saunders' announcement of his retirement from the role of Parish Clerk and Financial Officer, John Durrant informed the room that he had approached Little and Wyke Rissington Clerks regarding the vacancy. Neither felt able to take on the role. It was agreed that John Durrant will post the vacancy online at approximately £10 an hour for an average of 15 hours work a month. John Durrant is to link with Mike Saunders regarding financial matters during the hand over to the new Clerk.

5 Planning

No objections were received regarding:

- 18/01827/LBC Listed Building Consent for Replacement external doors to garden room at **The Manor**
- 18/01827/LBC Listed Building Consent for Replacement external doors to garden room at **The Manor**
- 18/02650/TCONR Works to trees in conservation areas for Poplar - fell - unsuitable species / ongoing size for location, low amenity value at **Lower Orchard**

6 Reports from District Councillor

Mark MacKenzie-Charrington

7 Correspondence

None received

8 Any other business

The Council agreed to continue to purchase a new dog foul bin.

John Durrant confirmed that he has applied for 5 WW1 soldier profiles. These costs will be covered by the Cotswold District Council grant.

Chairman Richard Cleverley opened the meeting to the floor.

Philippa Mitchel raised the Dundas verge not being cut. Mike Saunders is to raise this with Bibury Landscape Contractors.

Clive Billing confirmed that the electrician working on restoring the village phone box will fit the new defibrillator. The cost of this will be covered by the funds raised for the restoration of the phone box.

9 Date of next meeting: 2nd October 2018

The Meeting closed at 7.47